

I want to receive newsletters and updates from Erbe Matte by email

By registering your details you agree to our terms and conditions and privacy and cookie policy

## **Privacy Policy**

### **\* What information do we collect?**

We may collect, store and use the following kinds of personal information:

- 1) information about your computer and about your visits to and use of this website;
- 2) information that you provide to us for the purpose of enquiring about our services, subscribing to our website services, email notifications and/or newsletters;
- 3) any other information that you choose to send to us.

Before you disclose to us the personal information of another person, you must obtain that person's consent to both the disclosure and the processing of that personal information in accordance with the terms of this privacy policy.

### **\* Using your personal information**

Personal information submitted to us via this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- 1) administer the website;
- 2) improve your browsing experience by personalizing the website;
- 3) enable your use of the services available on the website;
- 4) send you email notifications which you have specifically requested;
- 5) send you general commercial communications;
- 6) send you our newsletter and other marketing communications relating to our business which we think may be of interest to you, by email or similar technology (and you can inform us at any time if you no longer require marketing communications);
- 7) keep the website secure and prevent fraud;
- 8) deal with enquiries and complaints made by or about you relating to the website

### **\* Disclosures**

We may disclose your personal information to any of our employees, officers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes set out in this privacy policy.

In addition, we may disclose your personal information:

- 1) to the extent that we are required to do so by law;
- 2) in connection with any ongoing or prospective legal proceedings;
- 3) in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk);

Except as provided in this privacy policy, we will not provide your information to third parties.

### **\* Security of your personal information**

We will take reasonable technical and organizational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure (password - and firewall-protected) servers.

You acknowledge that the transmission of information over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet.

### **\* Policy amendments**

We may update this privacy policy from time to time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

\* Your rights

You may instruct us to provide you with any personal information we hold about you.

We may withhold such personal information to the extent permitted by law.

You may instruct us not to process your personal information for marketing purposes, by sending an email to us at our email address. In practice, you will usually either expressly agree in advance to our use of your personal information for marketing purposes, or we will provide you with an opportunity to opt out of the use of your personal information for marketing purposes.

\* Updating information

Please let us know if the personal information which we hold about you needs to be corrected or updated.

\* Contact

If you have any questions about this privacy policy or our treatment of your personal information, please write to us by email.